



LOCAL • 70712
Union of Environment Workers
SECTION LOCALE • 70712
Syndicat Des Travailleurs De L'environnement

Agenda – Executive Committee Meeting

335 River Road, Ottawa, ON
Date: Wednesday February 23, 2017
River Road Time: 8:00 to 4:00pm

1. Approvals of Agendas & Minutes
2. New Stewards
3. Outstanding items from last year
4. Vacant Executive positions
5. UEW documents
6. Local Procedures
7. Ratification
8. Accounting Software
9. Donations
10. Resolution Committee
11. Expenses overview
 - a. Electronic Signatures
 - b. Claim forms
 - c. Expenses
12. Action List
13. Website
14. Facebook
15. Grievance Course
16. Member Concerns
 - a. Log
 - b. Member Concern form
 - c. Binder with current cases
 - d. Document control
 - e. Local Member response time limit
17. Promo Items
18. Supplies
19. UEW Convention
 - a. Attending
 - b. Agenda items
 - c. Resolutions
 - d. Reports
20. Documentation control /storage
21. Conferences / Training
22. Quarterly expense reviews and Final expense reviews
23. LMCCs
 - a. CEAA
 - b. NRCan
 - c. S & T
24. Review and Compensation of Executive (mid and annual)
25. JLPs



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2017 Local Executive Team:

R. Kooner (President)
M. Lister (Vice President)
N. Ahmad (Treasurer)
N. Ahmad (A/Secretary)
D. Buote (Chief Steward)
Justin Cooke (Steward)
Pierre Vallieres (Steward)