



LOCAL • 70712
Union of Environment Workers
SECTION LOCALE • 70712
Syndicat Des Travailleurs De L'environnement

April Minutes - Executive Committee Meeting
Local 70712

Location: 335 River Road, Ottawa
Date: Wednesday, April 13th, 2016
Room: 151
Time: 11:45 to 1:00pm

Position	Name	
President	Rubin Kooner	<i>Present</i>
Vice-President	Mike Lister	<i>Present</i>
Treasurer	Naveed Ahmad	<i>Present</i>
Secretary	Naveed Ahmad	<i>Present</i>
Chief Steward	-	<i>vacant</i>
River Road Steward 1	David Buote	<i>Present</i>
NRCAN Steward 2	Ann Marie Hussar-Lucas	<i>Teleconferencing</i>
CEAA Steward 3	Marie-Josée Boudreau	<i>Teleconferencing</i>

1. Closed Agenda set forth by President

- **Presented by the President:**
 - Action Plan 2016
 - Local Procedures
 - Expense Claims
 - Electronic Signatures
 - Membership Representation
 - Other Local matters

2. Motions during Discussion on Items in Closed Agenda

- **Meal Allowance**
 - Local Executives will claim per diems set in Local Procedures when on Travel Status
 - Local Executives will require Receipt for reimbursement of food and expenses for Local Business
Note: For Meal claims, receipt amounts without alcohol
 - M/S: M. Lister / MJ. Boudreau / carried unanimously
- **Regional Conference**
 - Delegate attendance discussion
 - Motion to send
Delegates = D. Buote & AM. Hussar-Lucas
1st Alternate = MJ. Boudreau
2nd Alternate = N. Ahmad
 - M/S: MJ. Boudreau / M. Lister / carried unanimously

3. Raised items

- President to write Letter to Management for Union Development Meeting on May 25 (Full day at UEW)
- MJ. Boudreau take on responsibility to update Action List

4. Other

- Resignation of Secretary
 - Treasurer will step in with help from the Executive
- Card and Donation to D. Buote; Charity = Brockville Palliative Ward in Memorium for D. Buote's father. Condolences to D. Buote from Local Executive

5. Roundtable Discussion

- MJ. Boudreau gave brief overview of Union Development Program in Halifax
- D. Buote gave overview of Union Basics Course

Meeting adjourned.

Next meeting: Full Day – Wednesday May 25th 2016

*****Note***:**

Signed minutes stored with Local 70712 Executive