



**LOCAL • 70712**  
*Union of Environment Workers*  
**SECTION LOCALE • 70712**  
*Syndicat Des Travailleurs De L'environnement*

**May Minutes - Executive Committee Meeting**  
**Local 70712**

Location: UEW Office  
Date: Wednesday May 25<sup>th</sup>, 2016  
Room: Conference Room  
Time: 9:00 – 5:00pm

Position	Name	
President	Rubin Kooner	<i>Present</i>
Vice-President	Mike Lister	<i>Present</i>
Treasurer	Naveed Ahmad	<i>Present</i>
Secretary	Naveed Ahmad	<i>Acting</i>
Chief Steward		<i>vacant</i>
River Road Steward 1	David Buote	<i>Present</i>
NRCAN Steward 2	Ann Marie Hussar-Lucas	<i>Present</i>
CEAA Steward 3	Marie-Josée Boudreau	<i>Present</i>

**1. Approvals of April Agenda**

- April Minutes approved
  - M/S: D. Buote / MJ Boudreau / carried
- May Agenda approved
  - M/S: D. Buote / MJ Boudreau / carried

**2. All Day Meeting Agenda items:**

- Expenses:
  - Meeting expense \$30/\$50 for evening meeting like PSAC, mobilization meeting
  - \$20 for non-executive attending to help with grievances or members concerns
  - Electronic initials to be used by all the all the Executive
  - Mileage claim from work to UEW office will be accepted
  - Up to 15% tip for taxi or at restaurant is accepted.
  - All expense requests to go to Naveed as Treasurer
- Planning to do another full day session near the end of the year. AGM preparation.
- There will be a Financial Year review callout for reviewer.
- Motion to donate \$200 to Fort Mac  
\$200 for CAS M/S: M. Lister / D. Buote / carried
- Joint Regional Conference, local will cover \$30 per day for executives.
  - Brought up items to discuss at Regional Conference
  - Rubin wants Conference Reports at end of Conference for Members

- Issue of having 2 paired up Regional Conferences or have
  - One Regional
  - And one President's Conference
  - Mike to look into it
- Joint learning plan assign to stewards 1 per year. Mike will look into procedure to get JLP for buildings. Promote in next newsletter.
- Marie Josee draft survey to find out what JLP members would like to take.
- Rubin to look into swag and apparel for executive.
- Rubin went over Local Procedures.
- Local member inquiries will have a standard service level for response time of 48hr. At least with an Acknowledgement email.
- Resolution to add recognition line item for members or non-members to get compensated for their work.
- Send the mockup of the new website contract- Rubin, Ann Marie, Marie Josee – quote.
- Facebook all the executive to join.
- Mike went over training and courses coming up.
- Rubin presented Grievance Course for Executive.
- Went over Action Plan list and updated.
- Setup email for Facebook – Naveed.
- Org Chart deferred to next meeting.
- AGM proposed date Jan 26 2017. Possibly looking at RA center for AGM.
- November 30 Wednesday all day meeting for AGM preparation.
- BBQ river road 14 September 2016.
- Union Development Program the executive agreed to pay for this training on weekend days only.
- Talked about Phoenix problems, Performance management System, A-tips and not being able to get information
- Mike went over Training opportunities
  - All Training requests to be sent to Mike for approval

Meeting adjourned.  
Next meeting – TBD

**\*\*\*Note\*\*\*:**                    *Signed minutes stored with Local 70712 Executive*