

Local 70712 – Executive Committee Meeting
Wednesday, March 27, 2019
1:00 p.m.

Local 70712 Executive Team	
President	Naveed Ahmad
Vice-President	Pierre Vallieres
Treasurer	Mike Lister
Secretary	Tammy Boyer
Chief Steward	Samantha Basha
Steward	Jeannine Laing
Steward	Luke Periard

Approval of Agenda.

1. Communication Protocol with Component Office and RVP

- Because of past incident, if you get information from the Component, forward to President, V-President and RVP

2. Local Procedures

- Reviewed
- Claim templates to be forwarded
- Member concern logs to be forwarded monthly
- Inform Executive when you take Grievance Training Course
- Any Executive member can approve Claims and then forward to Treasurer
- Motion m/s: S. Basha / L. Periard - carried

3. Action Plan

- All Executive Committee approved for Regional Conference (President, V-President and Chief Steward as Delegates, two Stewards and Secretary as observers, and Treasurer as Alternate Delegate); Observers to get advance payment (M. Lister to review)
- Not attending Mobilization Committee
- President's Conference in September is only for President, not V-President to attend
- President to send updated Action Plan
- Local Communication/Newsletter not mandatory; in past, Presidents did this task. S. Basha volunteered to take on this task and will update the status at next meeting

- Local Facebook Page: cannot change it as it has been set up with R. Koonar's personal email; S. Basha to look into changing the email address associated with this account and will report at next meeting. We could use Local email in its place.
- Minutes: Tammy to get them approved by Executive before being published on website
- Membership Lists are out of date everywhere, so cannot sign RAND members until they are updated. P. Vallieres to get updated list by building. Treasurer will obtain gift cards for new RAND members.
- Business cards. M. Lister to look into the costing and will update Executive.
- Finance: M. Lister to send template. Books are reviewed quarterly by non-Executive members in good standing (first quarter date is April 30th, and other quarters to be set
- OHS meetings: Lasalle meetings on hold until settled in new Tilley Building; members told to go to Managers and cc Union if issues occur in the meantime
- Joint Learning Program: Lasalle Bldg didn't have enough to do this, but may after the move to the Tilley Bldg, and can co-ordinate with River Road; to be discussed further at next meeting
- AGM Prep: information is forthcoming
- Meet and Greet: usually beginning of summer and fall (twice yearly) to meet Executive. To be further discussed, including dates for all buildings and if it should be bbq or pizza, etc
- Motion m/s: M. Lister / P. Vallieres - carried

4. Members Log

- Ensure to log everything, such as emails, talks, sending links, etc
- S. Basha and P. Vallieres must be made aware of any upcoming grievances

5. Phoenix Grievances List

- All Stewards to compile and forward to S. Basha monthly

6. Membership List / RAND Members

- See Action Plan above

7. OHS Convention June 7-9, 2019

- Having problems with current setup, so suggest moving host companies whereby it would be private, not shared at \$100/month to host 2 sites (bilingual) and updates and no changeover costs; may be extra expenses if documents are too large
- Motion m/s: M. Lister / S. Basha - carried

8. Local Website

S. Basha to attend as PSAC Delegate in Moncton and will be covered for expenses. Unsure if salary is covered by PSAC (S. Basha to confirm and update Executive)

9. Parting Gifts

- Two Executive Members have departed: Dave Buote and Rubin Kooner
- R. Kooner to receive 3 year old Executive laptop and \$250; D. Buote to receive \$250. All Executive members are in agreement

10. Round Table

- No concerns
- All should read bylaws and discuss at next meeting

- Motion to adjourn Local 70712 m/s: P. Vallieres / S. Basha - carried

Meeting adjourned at 1:30 p.m.
Next meeting April 23, 2019