



LOCAL • 70712

Union of Health and Environment Workers

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Syndicat des travailleurs de la santé et de l'environnement

**Local 70712 – Executive Committee Meeting
Thursday, May 6, 2021
10:00 a.m.**

Local 70712 Executive Team	
A/President – Jeannine Laing	Present
A/Vice-President – Samantha Basha	Present
Secretary-Treasurer – Tammy Boyer	Present

Chair: Jeannine Laing

Guest: Rubin Kooner, RVP

- 1. Approval of Agenda:** M/S Jeannine Laing / Samantha Basha
All in favour, carried
- Approval of Past Minutes – 6Apr21:** M/S Tammy Boyer / Samantha Basha
RVP noted that Item 5 was out of order
All in favour, carried
- Approval of Past Minutes – 8Apr21:** M/S Jeannine Laing / Tammy Boyer
All in favour, carried
- Approval of Past Minutes – 15Apr21:** M/S Jeannine Laing / Tammy Boyer
All in favour, carried

2. A) President / Vice-President Report

- Pierre Vallieres has formally resigned as President as of today's date; Jeannine Laing to continue as Acting President, and Samantha Basha will continue as Acting Vice-President and Chief Steward (see below for motions)
- Action Plan: Jeannine Laing to take this over, as this was previously Pierre Vallieres' task
- April was a busy month preparing for the General Meeting, where we achieved quorum and all Bylaw changes successfully passed; UHEW Resolutions (6) have been submitted as deadline was April 26, 2021
- OHS: no change regarding return to work, which keeps getting postponed. Note that arrow placements are per national directive. The mouse infestation at the Tilley Building appears to now be resolved
- The NCR Convention is May 13-16, 2021; as per our last AGM in 2020, Tammy Boyer will be our delegate, and Luke Periard will be an observer. As Tammy and Luke were voted in by the membership, they will be compensated (Tammy by PSAC; Luke by the Local).

Tammy Boyer
Local 70712



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RVP recommends that Luke be reimbursed for \$50 daily as well as pay reimbursement, so to cover the weekend when he is not eligible for a pay reimbursement – this is in line with PSAC reimbursements. Jeannine Laing, Samantha Basha and Justin Cooke may attend as observers, but will not be compensated; Luke may submit his convention expense claim prior to the end of Q2.

- The Bargaining Conference was held the week prior, where bargaining teams were elected. Samantha Basha will represent the PA group, and Justin Cooke will represent the TC group.
- The Bylaws have now been updated in French, and Jeannine Laing will forward all documents to UHEW

B) Treasurer Report

- Q1 books were reviewed by RVP and has added recommendations in her review report ie. for expenses like website and translations, these should be claimed under the Local, not personal expenses; everyone should be submitting their cell/internet bills for review twice yearly, as is done with UHEW
- Tammy Boyer to sign off as Treasurer and notate that it was reviewed
- Q2 expense claims are due by the next Executive Meeting

3. Chief Steward Report

- Very busy time, as Chief Steward is now also Acting Vice-President, and will also be part of the Bargaining team
- Member cases are very busy with many PMA concerns and reclassification cases
- Justin Cooke can take care of the French cases previously taken care of by Pierre Vallieres, as he is bilingual

4. Disciplinary Hearings – RVP information

- Union officers are only at disciplinary hearings in a supporting role. They are not there to enter into discussions with the employer.
- Union officers can help the employee prepare for responses.
- Only when corrective actions are taken later is when union steps in; very similar to harassment hearings.
- Termination goes directly to the third level.
- The hope is to always discuss issues with the employer/manager before it reaches hearing-level meetings (fact-finding at this point)



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5. Motion – Pierre Vallieres' Resignation

- Per his request, the Executive of Local 70712 would like to accept the resignation of Pierre Vallieres regarding his position of President, Local 70712

M/S: Jeannine Laing / Samantha Basha

All in favour: Jeannine Laing – aye; Tammy Boyer – aye; Samantha Basha – aye. Carried

6. Motion – Acting Roles of President and Vice-President

- Following the resignation of Pierre Vallieres regarding his position of President, Local 70712, the Executive of Local 70712 would like to extend the acting roles of the following:

Acting President: Jeannine Laing

Acting Vice-President: Samantha Basha

M/S: Jeannine Laing / Tammy Boyer

All in favour: Jeannine Laing – aye; Tammy Boyer – aye; Samantha Basha – aye. Carried

7. Motion – Zoom Purchase

- The Local would like to purchase a Zoom account, as MS Teams cannot be used on personal devices, and it is becoming difficult to hold meeting. An added bonus is that it has the ability to record meetings. Cost would be \$20 to \$30/month – to be confirmed at a later date

M/S: Jeannine Laing / Samantha Basha

All in favour: Jeannine Laing – aye; Tammy Boyer – aye; Samantha Basha – aye. Carried

8. Post-GM Discussion

- All went very well and smoothly at the General Meeting, and we have received good feedback on the event. Difficult questions were all answered successfully
- It took a long time to pass all the bylaws, but it should be much easier at the next AGM, as many of these items were of a housekeeping nature.

9. Translations

- Bylaws have been translated, and executive minutes dating from January 2021 are to be translated soon



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- We need to find a new translator; we will ask Pierre Vallieres if he is interested, as he will no longer have presidential duties
- The charge is currently per word, but in the future, perhaps look into making it into a position with an honorarium

10. Summer Leave

- Jeannine Laing will be taking two weeks off this summer
- It is proposed that the Local Executive shut down for the month of August due to the Triennial Convention that same month. We would give a lot of notice if this is to occur.

11. Convention Committees

- RVP has noted that this is upcoming, and is recommending that both Jeannine Laing and Samantha Basha become involved; this is a full week commitment

12. Membership Lists

- Membership needs to be worked on, as our numbers are going down

Motion to end meeting: 11:50 am

M/S Jeannine Laing / Tammy Boyer - carried

Next meetings: 16 June 2021 @ 10:30am
15 July 2021 @ 10am