



LOCAL • 70712

Union of Health and Environment Workers

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Syndicat des travailleurs de la santé et de l'environnement

**Local 70712 – Executive Committee and AGM Prep Meeting
Thursday, December 16, 2021
11:00 a.m.**

Local 70712 Executive Team	
A/President – Jeannine Laing	Present
A/Vice-President – Samantha Basha	Present
Secretary-Treasurer – Tammy Boyer	Present
A/Chief Steward – Luke Periard	Present

Guest: RVP Rubin Kooner

Chair: Jeannine Laing

1. **Approval of Agenda:** M/S Jeannine Laing / Tammy Boyer
All in favour, carried

2. **Approval of Past Minutes – 16 Sept 21:** M/S Jeannine Laing / Samantha Basha
All in favour, carried

3. **President Report**
 - President will send an email to membership notifying of Local 70712 closure for the period Dec 20-27, 2021; RVP may be contacted until Dec 24, 2021
 - Will work on Action Plan in the new year
 - Attended NRC Council Meeting with RVP; they didn't achieve quorum, so motions were passed
 - Reminder was sent to membership that no paper calendars will be available for 2022; a copy is available to print online
 - Some emails bounced back when the above noted reminder was sent, so the membership list was amended to reflect this new information
 - Vice-President will continue work on the membership list with RVP's assistance in the new year (she has been working on the IAAC list to date); RVP would like a completion date of February 2022

Tammy Boyer
Local 70712



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- If anyone has difficulty filling in RAND cards, request Jayne Powers at the UHEW office to communicate with them (TIP: work emails generate less errors). Treasury Board should be notated as the employer. Department should then be selected – IAAC does not appear on the drop down menu, so there may be a problem with the online platform
- PSAC Triennial Convention registration opens Feb 21, 2022, to be held May 28-June 2, 2022. If Luke Periard attends, he will not attend Regional Convention (and vice versa)
- President and Secretary-Treasurer to meet for working lunch, and will sign off on all Q4 cheques

MOTION: Jeannine Laing and Tammy Boyer to meet over lunch to verify and sign off on all Q4 cheques

M/S: Jeannine Laing/ Samantha Basha

Aye – Jeannine Laing; aye – Tammy Boyer; aye – Samantha Basha; aye – Luke Periard

All in favour – motion carried unanimously

- President to pick up mail at the UHEW office, and will claim mileage from home

MOTION: Jeannine Laing to pick up Local 70712 mail at the UHEW office, and is to be compensated for mileage from home to the UHEW office (and return)

M/S: Jeannine Laing/ Tammy Boyer

Aye – Jeannine Laing; aye – Tammy Boyer; aye – Samantha Basha; aye – Luke Periard

All in favour – motion carried unanimously

Treasurer Report

- Secretary-Treasurer attended the Grievance Handling course Dec 9-11, 2021, and will put the certificate on the Local Google Drive once received
- Q4 Financial Review and 2021 Financial Review are not due until January 2022

Chief Steward Report

- Reminder that all grievances/queries/attestations regarding vaccine non-compliance leave without pay should be directed to the RVP. The Chief Steward/Stewards should not be involved as Locals do not have the proper legal authority or training to deal with such requests. These are escalated to UHEW level
- Provided update on all cases/complaints/grievances

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- Note that for classification complaints, the first step would be to obtain a job description

4. AGM Prep

- Due to the ongoing pandemic, the AGM will once again be held virtually via Zoom
- The event will be hosted by the President and RVP
- Voting will be controlled by the RVP
- Compensating participating members for their meals was favourably discussed
- Secretary-Treasurer to work on 2022 budget (with assistance from others in Executive)
- Secretary-Treasurer to work on 2022 budget (with assistance from others in Executive)
- Mid-February set as tentative date

5. Round Table

- RVP suggests adding a Vice-President Report as a standing item to these Executive Meetings
- If members lodge complaints about masking, direct them to their managers or OHS Committees; this is not a grievance

Motion to end meeting: 12:05 pm

M/S Jeannine Laing / Luke Periard – carried

Next meeting: TBD