



**LOCAL • 70712**

*Union of Health and Environment Workers*

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*Syndicat des travailleurs de la santé et de l'environnement*

**Local 70712 – Executive Committee Meeting  
Tuesday, November 2, 2021  
10:00 a.m.**

<b>Local 70712 Executive Team</b>	
A/President – Jeannine Laing	Present
A/Vice-President – Samantha Basha	Present
Secretary-Treasurer – Tammy Boyer	Present
A/Chief Steward – Luke Periard	Present

**Chair:** Jeannine Laing

- 1. Approval of Agenda:** M/S Jeannine Laing / Samantha Basha  
All in favour, carried
- 2. Approval of Past Minutes – 16 Sept 21:** M/S Jeannine Laing / Luke Periard  
All in favour, carried
- 3. President Report**
  - a)** Luke Periard will continue his role as Acting Chief Steward until the Local’s AGM can be held.  
Motioned 1 November 2021
  - b) Action Plan:**
    - Mostly status quo
    - Jeannine Laing attended Administering a Local training. She felt that although the handouts were good, the course itself was not a very good course experience
    - Tammy Boyer to attend Grievance Handling course 9-11 December 2021
    - An AGM date must be set (discussed later in the meeting)
  - c) Return to Work and OHS:**
    - No change for MSC or IAAC – return to work dates not set yet; S&T lab workers and floor levels are slowly beginning to increase
    - PSAC is hoping for in-person meetings soon
    - OHS meetings are active at Tilley and Carleton University sites (online); unsure about other buildings
    - At the Tilley building, unacceptable levels of lead in the drinking water has been found; a meeting has been set 4 November 2021 with participation anticipated from ECCC Facilities, the Tilley Local OHS Committee, PWGSC and PSAC/PIPSC
  - d) Convention:** See Local Business for discussion held
  - e) Bargaining:** May soon be meeting in person rather than virtually

Tammy Boyer  
Local 70712



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**f) COVID Vaccines:**

- The Attestation site is private; try to re-iterate to all staff it is safe to disclose vaccine status
- RVP is dealing with all staff who are facing Leave Without Pay due to non-vaccination status

**Treasurer Report**

**g) Expense Claims:** All Q3 expense claims have been finalized

**h) Financial Update:**

- At end of Q3, still have \$29,071.70 unspent in budget
- Approximately 3K spent in Q3

**i) Honorariums for July-December 2021:** To be discussed in December 2021

**Chief Steward Report**

**j) Report provided by new Acting Chief Steward Luke Periard:** Provided summary of grievances and employee/employer meetings held to date

**4. PSAC Convention Observers**

- Secretary-Treasurer created a spreadsheet comparing the different convention costs (Regional in both proposed locations St John's NL and Vancouver BC) vs. PSAC Convention in Winnipeg MB
- Luke Periard had expressed interest in the Winnipeg PSAC Convention; he will get back to the Executive on his thoughts

**5. Local Assets**

- Vice-President laptop purchase deferred
- A new projector is needed prior to our next AGM; Luke Periard to source this purchase (this purchase had been motioned/carried in a past meeting in 2019, but not ultimately not purchased due to the pandemic)

**6. Website Update**

- Vice-President to contact webmaster to change contact information and Executive lineup

**7. Charitable Donations**

- President will pay for donations totalling \$500 on behalf of Local 70712 and will add it to her next expense claim



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MOTION: \$500 yearly donation on behalf of Local 70712 to go to the following organizations: \$200 to CPAWS, \$200 to Ottawa Food Bank and \$100 to Toy Mountain

M/S: Jeannine Laing / Luke Periard

Aye – Jeannine Laing; aye – Tammy Boyer; aye – Samantha Basha; aye – Luke Periard

All in favour – motion carried unanimously

## **8. Membership Lists**

- RVP to provide latest lists
- President, Vice-President and Chief Steward will work with lists to update them (Samantha Basha will focus on IAAC lists with assistance from Luke Periard)

## **9. AGM Planning**

- Tentatively scheduled for February 2022
- Secretary-Treasurer to work on budget for 2022
- ByLaws Committee to meet to discuss amendments/housekeeping items, which will then be presented at AGM (Nov 18)
- An AGM prep meeting will be held instead of a December Executive meeting (Dec 16)
- Other meetings to be held to complete 2021 business prior to AGM: Honorarium and Expense claims meeting (Dec 8); Stewards meeting should also be held (Chief Steward to schedule meeting with himself, President, Vice-President and Stewards)

## **10. Round Table**

MOTION: Executive dinner with RVP and Stewards planned for November 19 (restaurant and time TBD)

M/S: Jeannine Laing / Luke Periard

Aye – Jeannine Laing; aye – Tammy Boyer; aye – Samantha Basha; aye – Luke Periard

All in favour – motion carried unanimously

## **Motion to end meeting: 11 am**

M/S Jeannine Laing / Luke Periard – carried

## **Next meetings:**

ByLaws Meeting 18 November 2021 @ 10:00am

Honorarium and Expense Claims meeting 8 December 2021 @ 10am

AGM Prep Meeting 16 December 2021 @ 10am